

Victor Township Planning Commission Meeting

Regular Meeting: Thursday, November 16, 2017

Victor Township Hall, Laingsburg, Michigan

Meeting Minutes

DRAFT

Approval Date: _____

Agenda Item	
Call to Order	Mr. Dutcher called the meeting to order at 6:30 pm.
Roll Call of Members	Present: Mr. Dutcher, Mr. Saller, Ms. Fickes (arrived at 6:50pm), Ms. Ashley, Ms. Sayles, and Ms. Townsend. Absent: Ms. Gebbia-Portice.
Public Comment	None
Agenda	A motion was made by Ms. Sayles and seconded by Ms. Ashley to approve the revised agenda. Motion passed unanimously with no objections.
Minutes	A motion was made by Ms. Ashley and seconded by Mr. Saller to approve the minutes from the October 26, 2017 meeting. Motion passed unanimously with no objections.
Unfinished Business	
2018 Meeting Dates	2018 meetings will be on the 2 nd Thursday of each month at 7pm. There is no meeting scheduled for December 2018.
Follow up discussion of the restroom and soccer arrangement	At the previous board meeting, it was decided to review the arrangement with the soccer organization (AYSO) and renew a 'no-pay' agreement. They will be asked what is going well for them and what could be improved. The soccer club has been donating bathroom supplies and cleaning up the restrooms after their events at the township grounds. We would like to pursue a sign up board that shows when the fields are available and when the soccer club has scheduled practices and games.
Email from Kimberly Smith	The email lists all the items needed but not necessarily for the planning commission to do. The planning commission can assist with prioritizing the items. The condition of the fencing at Blood and Stilson cemeteries was discussed as it is older and not in the best of repair. There are also several types of fencing at each cemetery and it was discussed that more uniformity in fencing would be desirable. The planning commission also discussed reviewing

	<p>the mowing/maintenance contract for the cemeteries to see if all contracted work was being performed. There are weeds/vines on and around many of the cemetery fences. We may need to review/increase the scope of work for the mowing/maintenance contract or perform quality control next year to ensure all contracted work is performed. Perimeter spraying of the cemeteries may be desirable.</p> <p>Additionally, Ms. Ashley noted that the website could be upgraded to be more user friendly with messaging for our younger and/or more computer savvy residents.</p> <p>Likewise the planning commission discussed the possibility of video streaming the board and planning commission meetings. We would need approval from the board. Video streaming is in alignment with the open meetings act. We would need to develop a scope of work and investigate the cost if it is decided to move forward with this initiative.</p>
Grant Discussion	Tabled till the January meeting.
Playground Equipment	Tabled till the January 11 th meeting. It was noted that we need to purchase rubber chips over wood chips because younger kids may put the chips in their mouths.
New Business	
None	
Commissioner Comment	None
Adjournment	A motion was made by Ms. Sayles and seconded by Mr. Saller to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 7:35 pm.
Next Meeting	Thursday, January 11, 2017 at 7:00 pm. There is no meeting schedule for December.

ACTION ITEMS:

1. Review the list of items and prioritize and comment on.	All planning commission members.
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Minutes recorded and presented by: Julie Townsend, Secretary