

# ROOF PERMIT APPLICATION

Property Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contractor Company Name: \_\_\_\_\_

Contractor Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contract Name: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

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Type of Roof: \_\_\_\_\_

Sheathing to be replaced Yes / No If yes, number of square feet \_\_\_\_\_

Structural modifications proposed Yes / No (If yes, building permit application required)

Indicate number of layers existing: \_\_\_\_\_  
(no more than two layers are permitted)

How many square being installed \_\_\_\_\_ Over hang length \_\_\_\_\_

How many rows of ice guard \_\_\_\_\_  
(Ice guard must run minimum 2 ft to warm side of wall)

Type of Ventilation being used \_\_\_\_\_ Lineal ft of ridge \_\_\_\_\_

Number of can vents \_\_\_\_\_

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: A ladder must be provided for inspector. If no ladder is present a \$55 inspection fee will be assessed.**

addendum

**ADDENDUM  
CONTRACTOR'S INFORMATION**

**This information is strictly for the contractor, please do not include any homeowner information.**

**Business Name:** \_\_\_\_\_

**Owners  
Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Contracting Companies Business Telephone  
( )** \_\_\_\_\_

**Mobile ( )** \_\_\_\_\_ **Fax ( )** \_\_\_\_\_

**After Hours Contact Person and Telephone Number  
\_\_\_\_\_ ( )**

**Superintendent Name:** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_

**Builders License No:** \_\_\_\_\_

**Federal Employer ID Number or  
Reason for Exemption:** \_\_\_\_\_

**Workers Comp Insurance Carrier or  
Reason for Exemption:** \_\_\_\_\_

**MESC Employer Number or  
Reason for Exemption:** \_\_\_\_\_

**Also, we need a copy of your Builders License.**

J. **DEMOLITION OF STRUCTURE**

Sheds, Garages & Accessory	\$60.00
One & Two Family Homes	\$120.00 + \$5.00 per 1,000 square feet or part there of
Commercial	\$120.00 + \$5.00 per 1,000 square feet or part there of

K. **SIGN PERMITS**

MUST RECEIVE APPROVAL BY THE VILLAGE ADIMINISTRATOR  
PRIOR TO RECEIVING A BUILDING PERMIT

Permanent Sign \$70.00 PLUS \$45.00 staking inspection if needed

**\*\*PERMIT FEE SHALL BE DOUBLED IF SIGN IS ERECTED PRIOR TO ISSUANCE OF PERMIT\*\***

**ALLOWABLE TEMPORARY SIGN (SANDWICH BOARD) MUST RECEIVE  
APPROVAL FROM THE VILLAGE ADMINISTRATOR**

L. **RE-INSPECTIONS** \$55.00 PER INSPECTION

If a building inspection is requested and, in the opinion of the Building Inspector, the work is found to be either unacceptable or not ready for such inspection a re-inspection fee shall be paid to the Village of Goodrich before any such re-inspection is made.

M. **REMOVAL OF STOP WORK ORDER** \$120.00

N. **CULVERT INSPECTIONS** \$15.00  
(excluding M-15 and Green Road) ISSUED BY THE DEPARTMENT OF PUBLIC WORKS

O. **TEMPORARY LIVING QUARTERS** (One [1] year maximum)  
\$65.00 Permit Fee – Issued only under special circumstances.

P. **ROOF PERMIT** \$65.00 A ladder must be provided for inspector.  
If no ladder is present an additional \$55.00 inspection fee will be assessed.

*I, Sheri Wilkerson, the duly appointed Administrator and Clerk of the Village of Goodrich, do hereby CERTIFY that the foregoing is a true and accurate copy of Resolution 2019-05 that was adopted by the Village of Goodrich Council, Genesee County, Michigan at a regular meeting held April 8, 2019, the original of which is on file in my office and available to the public.*

*Village of Goodrich Council*

  
*Sheri Wilkerson, Administrator and Clerk*

*Resolution Number: 2019-05  
Presented: April 8, 2019  
Adopted: April 8, 2019*