

Village of Goodrich  
Regular Council Meeting  
December 9, 2019  
6:00 PM  
Minutes

1. Meeting called to order by McCafferty at 6:00 p.m.
2. Pledge of Allegiance
3. Members Present: McAbee, Ciaramitaro (arrived at 6:07pm), McCafferty, Light (arrived at 6:58pm), Barraco  
Members Absent:
4. Staff Present: Administrator/Clerk Wilkerson, Deputy Clerk Sasser, DPW Supervisor Mayne
5. Agenda:  
**Motion: To approve the agenda as presented.**  
**Moved by Barraco, seconded by McAbee**  
**3 yes, 0 no. Motion carried.**
6. Minutes: Regular Council Meeting, October 14, 2019  
Regular Council Meeting, November 12, 2019  
**Motion: To approve the minutes of the October 14, 2019 Regular Council Meeting and November 12, 2019 Regular Council Meeting as presented.**  
**Moved by Barraco, seconded by McAbee**  
**3 yes, 0 no. Motion carried.**
7. Cheryl Shelton spoke about Mott Community College's Strategic Plan.
8. Ken Berthiaume of Berthiaume & Company updated council on the 2018/2019 Village of Goodrich Audit.
9. Public Comments: No comments
10. Approval of Accounts:
  - a. Treasurers Report:  
**Motion: To accept the Treasurers Reports for October 2019 in the amount of \$1,122,792.62 and November 2019 in the amount of \$956,874.64 as presented.**  
**Moved by Barraco, seconded by McAbee**  
**4 yes, 0 no. Motion carried.**
  - b. Bills and Transfers:  
**Motion: To accept the Bills and Transfers for October 2019 as presented in the amount of \$149,089.06.**  
**Moved by Barraco, seconded by McCafferty**  
**4 yes, 0 no. Motion carried.**

11. Reports:

- a. Administrator's Report – Administrator Wilkerson updated Council on the Wheelock and Watkins Drain Project, MDot Grants, Goodrich Lions Club holiday decorations, Downtown Christmas, Consumers Tips, ORV Ordinance, email from resident, new fire truck was purchased and the Master Plan Survey.  
**Motion: To allow Administrator Wilkerson to purchase a video camera, tripod and sd card not to exceed \$325 before the next regular council meeting.**  
**Moved by McCafferty, seconded by Barraco**  
**Barraco yes, Ciaramitaro yes, McAbee yes, McCafferty yes. Motion carried.**
- b. Street Administrator's Report – No Report
- c. DPW Report – DPW Supervisor Mayne updated Council on winter road work, leak in fuel tank on pickup truck and cost to replace 5-yard pickup truck would be \$172,260.
- d. Code Enforcement Report – Noted
- e. Building Department Activity Report – Noted
- f. Check Receipting Report – Noted
- g. Fire Department Activity Report – Noted
- h. Sheriff Department Activity Report – Noted

12. Unfinished Business:

- a. DPW Employee Review  
**Motion: To increase Christner's wage by 2% and to retro back to October 14, 2019.**  
**Moved by Barraco, seconded by McCafferty**  
**Barraco yes, Ciaramitaro yes, Light yes, McAbee yes, McCafferty yes.**  
**Motion carried.**  
**Motion: To increase Mayne's wage by 2% affective December 9, 2019.**  
**Moved by Barraco, seconded by Light**  
**Barraco yes, Ciaramitaro yes, Light yes, McAbee yes, McCafferty yes.**  
**Motion carried.**

13. New Business:

- a. CDBG  
**Motion: To approve subrecipient agreement between the County of Genesee and the Village of Goodrich; CDBG 2019 funding for senior programs in the amount of \$4,307.**  
**Moved by McAbee, seconded by Barraco**  
**Barraco yes, Ciaramitaro yes, Light yes, McAbee yes, McCafferty yes.**  
**Motion carried.**

- b. Green Tech  
**Motion: To authorize the final payment in the amount \$79,610.44 to Green Tech Systems, LLC for Goodrich Commons Park Improvements DNR Grant Project.**  
**Moved by Barraco, seconded by Light**  
**Barraco yes, Ciaramitaro yes, Light yes, McAbee yes, McCafferty yes.**  
**Motion carried.**
  
- c. MML Liability Insurance  
**Motion: To have Administrator Wilkerson look into the liability insurance recommendations for creating a policy for work place violence, staff take training courses and get quotes for push button emergency alarm (panic alarm) system.**  
**Moved by McCafferty, seconded by Light**  
**5 yes, 0 no. Motion carried.**
  
- d. Linda May  
**Motion: To accept the resignation from Linda May as a member of the Planning Commission effective immediately.**  
**Moved by Barraco, seconded by McCafferty**  
**5 yes, 0 no. Motion carried.**
  
- e. Wade Trim Payment  
**Motion: To authorize payment to Wade Trim to provide professional surveying services on four Village owned properties not to exceed \$8,000.**  
**Moved by Barraco, seconded by Light**  
**Barraco yes, Ciaramitaro yes, Light yes, McAbee yes, McCafferty yes.**  
**Motion carried.**
  
- f. 2020 Meeting Room Schedule & Office Closer  
**Motion: To adopt 2020 Village meeting room schedule and office closer as presented.**  
**Moved by McCafferty, seconded by McAbee**  
**5 yes, 0 no. Motion carried.**
  
- g. Administrators Contract  
**Motion: To adopt the renewal of Administrator Wilkerson's contract with a raise to \$66,000 per year and five more vacation days.**  
**Moved by McAbee, seconded by Light**  
**Barraco no, Ciaramitaro no, Light no, McAbee yes, McCafferty no.**  
**Motion denied.**  
**Motion: To extend Administrator Wilkerson's contract for one year and being paid retroactive to hire date.**  
**Moved by Light, seconded by Barraco**  
**Barraco yes, Ciaramitaro yes, Light yes, McAbee yes, McCafferty yes.**  
**Motion carried.**

**Motion: To increase wages from \$58,153 to \$66,000 for Administrator Wilkerson as presented.**

**Moved by Light, seconded by McAbee**

**Barraco no, Ciaramitaro no, Light yes, McAbee yes, McCafferty no.**

**Motion denied.**

**Motion: To increase Administrator Wilkerson's yearly vacation time from one week to two weeks.**

**Moved by Barraco, seconded by Ciaramitaro**

**Barraco yes, Ciaramitaro yes, Light yes, McAbee yes, McCafferty yes.**

**Motion carried.**

**Motion: To increase Administrator Wilkerson's wages to \$62,500 yearly.**

**Moved by Barraco, seconded by McCafferty**

**Barraco yes, Ciaramitaro no, Light no, McAbee yes, McCafferty no.**

**Motion denied.**

**Motion: To increase Administrator Wilkerson's wages to \$64,000 yearly.**

**Moved by Light, seconded by McCafferty**

**Barraco yes, Ciaramitaro no, Light yes, McAbee yes, McCafferty yes.**

**Motion carried.**

14. Public Comments: One member of the public chose to comment

15. Council Members Comments: Two members of the council chose to comment

16. Adjournment:

**Motion: To adjourn.**

**Moved by McCafferty, seconded by Light**

**5 yes, 0 no. Motion carried.**

Meeting adjourned at 7:57 p.m.

Respectfully Submitted,  
Traci Sasser, Deputy Clerk

Presented: 1/13/2020

Adopted: 1/13/2020