

MINUTES
VILLAGE OF GOODRICH
SPECIAL MEETING/BUDGET WORKSHOP
TUESDAY, MAY 21, 2019 AT 6:00 P.M.

The meeting was called to order by President McCafferty at 6:00 p.m.

MEMBERS PRESENT: S. McCafferty, T. Barraco, D. McAbee, W. Ciaramitaro

MEMBERS ABSENT: T. Light

STAFF PRESENT: S. Wilkerson, M. Mayne, A. Christner

PUBLIC COMMENTS: Dorene Hogness ask for clarification of the Parks & Recreation Budget.

ADDITIONS/DELETIONS TO THE AGENDA: None

ACTION ITEMS:

- A) AUTHORIZE PURCHASE OF LIMESTONE FOR ALL DIRT ROADS LOCATED IN THE VILLAGE AT A COST OF \$117,548 ADDITIONAL CONTINGENCY FUND OF \$11,755; \$100,800 OF THE COST TO BE PAID FROM GENERAL FUND SAVINGS.**

MOTION BY T. BARRCO, SECOND BY S. MCCAFFERTY to authorize the purchase of limestone from Johnson & Sons Excavating per the recommendation of the DPW, at a cost of \$117,548 with a contingency fund of \$11,755 to be applied to all dirt roads located in the Village. (monies to be transferred from General Fund Savings to Minor Roads 203-000-699.101)

ROLL CALL VOTE:

BARRACO	- YES
MCABEE	- YES
CIARAMITARO	- YES
MCCAFFERTY	- YES

MOTION CARRIED UNANIMOUSLY

- B) AUTHORIZE THE TRANSFER OF \$28,503 TO GENERAL FUND SAVINGS TO COVER THE REMAINING COST OF THE LIMESTONE.**

MOTION BY T. BARRACO, SECOND BY S. MCCAFFERTY, to authorize the transfer of \$28,503 to General Fund Savings to cover remaining cost of the limestone.

ROLL CALL VOTE:

MCABEE	- YES
CIARAMITARO	- YES
BARRACO	- YES
MCCAFFERTY	- YES

MOTION CARRIED UNANIMOUSLY

- C) DPW PRESENTATION**

Discussion regarding funding for generator. Two quotes were obtained. Projected cost of approximately \$42,000. Administrator directed to see if any funding was available through FEMA for the generator. This will be revisited at a later date.

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Discussion held regarding classes to be held by the Red Cross for disaster training.

The DPW provided quotes for striping of the roads in the Village. They recommended the lowest quote from JV Contracting, Inc.

MOTION BY T. BARRACO, SECOND BY D. MCABEE, to concur with the recommendation of the DPW and authorize JV Contracting, Inc., to do the striping of the roads in the Village at a cost of \$3,500 to be paid out of Major Roads Maintenance 202-449-930-000.

ROLL CALL VOTE: **BARRACO** - YES
 MCABEE - YES
 CIARAMITARO - YES
 MCCAFFERTY - YES

MOTION CARRIED UNANIMOUSLY

Discussion was held by the Council regarding the purchase of carbide tips for the road grader. The DPW provided four quotes and recommended the lowest quote from Shultz Equipment, LLC.

MOTION BY T. BARRACO, SECOND BY W. CIARAMITARO, to concur with the recommendation of the DPW and authorize the purchase of carbide tips for the road grader from Shultz Equipment, LLC at a cost of \$2,809.40 to be paid out of Major Roads Maintenance 202-449-930.000.

ROLL CALL VOTE: **MCABEE** - YES
 CIARAMITARO - YES
 BARRACO - YES
 MCCAFFERTY - YES

MOTION CARRIED UNANIMOUSLY

Discussion was held by Council regarding the purchase of a power washer and the purchase of a Bobcat-ToolCat with multi uses and the purchase of a new pick-up truck to replace the 2005 pick-up truck. The Council will revisit these items at a later date.

D) EMPLOYEE COMPENSATION

Discussion was held by Council regarding the cost of living wage adjustment amount. It was pointed out by the Administrator that the Federal COLA was 2.8% and that she had rounded the amount up to 3% in the budget for all employees. Administrator also asked for a \$2.00 per hour wage increase for Traci Sasser and Aaron Christner. Councilman McAbee indicated that the Administrator's wage be increased to \$64,500 per year. Discussion continued and it was pointed out that the new hires wage increases would be revisited at their hire-in anniversary date and after that their wages would be considered at the end of each fiscal year.

MOTION BY S. MCCAFFERTY, SECOND BY _____, to approve a 2.8% COLA wage adjustment for all employees with Traci Sasser to receive an additional \$2.00 per hour wage increase.

Discussion continued.

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MOTION DIED FROM LACK OF A SECOND.

T. Barraco voiced his concern that the employees were not willing to try to save monies by paying bills online and using a machine provided by the bank to automatically deposit checks into the Village's account without having to go to the bank. This would save on postage, mileage and productivity.

President McCafferty pointed out that the new Administrator has implemented many ways of saving the Village monies since she was hired. She also pointed out that the Treasurer does not and never has charged for mileage to go to the bank and make deposits as needed.

MOTION BY T. BARRACO, SECOND BY D. MCABEE, to approve a 2% COLA wage adjustment and raise Traci Sasser's wage by \$2.00 per hour and to consider wage adjustments for the Administrator and the Assistant DPW Director at their anniversary date then from that point on wages to be considered during budget time for all employees.

ROLL CALL VOTE:

BARRACO	- YES
MCABEE	- YES
CIARAMITARO	- YES
MCCAFFERTY	- YES

MOTION CARRIED UNANIMOUSLY

Discussion by Council regarding clarification of the Parks Budget.

The question was whether or not the remaining line item funds were rolled over into the new budget.

The Administrator indicated that she has never heard of such a thing being done. She explained that if any monies were not spent at the end of the fiscal year then those funds would revert back to the General Fund. She indicated that she would consult the Village Auditors and ask for clarification.

Administrator Wilkerson provided the Council with information to consider raising the current millage rate from 5.3251 to 6.0000 which would cost the average property owner in the Village approximately \$42.86 more a year in their taxes. Then with the extra monies generated they could be earmarked by the Council for "Road improvements" only. She indicated that a public hearing has been set by the Council to consider this increase at the June 10, 2019 regular Council meeting. She pointed out that if the Council approves the increase then a special meeting would have to take place within 10 days of June 10, 2019 to set the new millage rate.

PUBLIC COMMENTS:

Jake Vick
Doreen Hogness
Angie Adamic

DPW Director Matt Mayne stated that he is in the process of obtaining quotes for asphalt replacement and/or repair of the paved roads in the Village.

MOTION BY S. MCCAFFERTY, SECOND BY T. BARRACO, to adjourn the meeting at 7:38 p.m.

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VOICE VOTE: MOTION CARRIED UNANIMOUSLY

Shannon McCafferty, President Date

Tim Light, President Pro Tem Date

Respectfully submitted by:
Sheri Wilkerson, CMC
Administrator/Clerk
Village of Goodrich