

# ZONING VARIANCE APPLICATION

VILLAGE OF GOODRICH

For Office Use Only

Filing Date \_\_\_\_\_ Parcel ID Number \_\_\_\_\_

Date of Zoning Board of Appeals Meeting: \_\_\_\_\_

Result of the Boards Decision: \_\_\_\_\_ Granted/Denied \_\_\_\_\_ Paid Yes/No \_\_\_\_\_

## 1. APPLICANT (S) INFORMATION

Name(s) \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Representative(s)  
Name(s): \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Owner of Property (if different)  
Name(s) \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

2. ADDRESS OF SUBJECT PROPERTY: \_\_\_\_\_  
Existing Zoning: \_\_\_\_\_  
Current Use of Property: \_\_\_\_\_

## 3. TYPE OF APPEAL

Variance  Interpretation  Appeal

Description of Variance Request

Setback  Sign  Screening  Lot Size, Width or Access  Height  
 Other Please Describe \_\_\_\_\_

Section(s) of the Ordinance relating to the request:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

## 4. STATE NATURE OF APPEAL \_\_\_\_\_

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5. STATE PRACTICAL DIFFICULTY \_\_\_\_\_

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Date property will be staked if necessary: \_\_\_\_\_

**ADVISORY STATEMENT/RIGHT OF ENTRY**

I hereby attest that the information on this form is, to the best of my knowledge, true and accurate. I hereby grant permission for members of the Village Zoning Board of Appeals and Village staff to enter the subject property for the purpose of viewing site and gathering information related to this request.

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicants' Signature \_\_\_\_\_ Date \_\_\_\_\_

**Tips for a Successful Variance Application**

1. Determine if you really need the variance or you just want one.
2. Talk to the Staff at the Planning and Building Departments and review alternatives.
3. When you file your application, take time in stating specifically what your hardship is and why the ordinance appears to unfairly affect you.
4. Avoid, if possible, submitting new information to the Zoning Board of Appeals during the hearing.
5. If you cannot submit documentation until the hearing itself, consider an adjournment until the next scheduled meeting.
6. The Zoning Board of Appeals members will probably inspect the site before the hearing, **clean up** the property/site before inspection. (If necessary, the Board can attach a condition to an approved variance that nuisances such as junk, trash and debris be addressed).
7. Talk to your neighbors about your variance.
8. If you get your neighbors support get a brief, concise written statement and submit it to the Planning Department or have them appear at the hearing.
9. If you expect opposition, examine the Planning Department files a day or two before the hearing any written opposition will be on file.
10. Listen to the Zoning Board of Appeals members; both their questions and discussion may be an attempt to steer you to a compromise.
11. Dress appropriately.
12. Be concise and have your presentation prepared/rehearsed prior to the meeting.

**RESOLUTION NO. 2023-01  
SCHEDULE OF FEES REVISED  
VILLAGE OF GOODRICH, GENESEE COUNTY, STATE OF MICHIGAN**

PARCEL REVISION	FEES	ESCROW
ALL LAND DIVISIONS AND/OR COMBINATIONS	\$180 FIRST 2 SPLITS \$25 EACH ADDITIONAL	\$750
<b>SITE CONDO</b>	\$300 + \$5/BLDG SITE	\$1,750
REVISED SITE CONDO PLAN	50% OF INITIAL FEE	
<b>PLAT</b>		
TENTATIVE PRELIMINARY PLAT	\$200	\$1,750
PRELIMINARY FINAL	\$200 + \$5/PER LOT	
REVISED PLAT REVIEW	50% OF INITIAL FEE	
FINAL PLAT	\$200 + \$5/PER LOT	
<b>MULTI CONDO CLUSTER ECT</b>	\$300 + \$3/PER DWELLING UNIT	\$1,750
REVISED SITE PLAN OR FINAL APPROVAL	50% OF INITIAL FEE	
<b>SITE PLAN</b>		
SITE PLAN INDIVIDUAL COMMERCIAL, INDUSTRIAL OFFICE & OTHER NON-RESIDENTIAL	\$300	\$1,750
REVISED PLAN REVIEW	50% OF INITIAL FEE	
<b>MIXED USE OR PUD</b>		
INITIAL REVIEW (PRELIMINARY REVIEW)	\$300	\$1,750
REVISED PLAN REVIEW	50% OF INITIAL FEE	
<b>ZONING CHANGE</b>	\$450	\$1,200
REVISED PLAN	50% OF INITIAL FEE	
<b>CONDITIONAL USE</b>	\$250	\$950
REVISED PLAN	50% OF INITIAL FEE	
<b>ZBA REVIEWS</b>		
VARIANCE	\$250	\$900
REVISED REQUEST	50% OF INITIAL FEE	
SPECIAL PLANNING COMMISSION MEETING	\$500 PLUS ALL ADDITIONAL COSTS *	
SPECIAL ZONING BOARD OF APPEALS MEETING	\$350 PLUS ALL ADDITIONAL COSTS *	
SPECIAL COUNCIL MEETING	\$350 PLUS ALL ADDITIONAL COSTS *	
* IN ADDITION TO THE AFOREMENTIONED FEES, APPLICANTS WILL BE RESPONSIBLE FOR AND WILL BE REQUIRED TO PLACE FUNDS IN AN ESCROW ACCOUNT TO COVER THE COSTS INCURRED BY THE VILLAGE FOR LEGAL, ENGINEERINGS AND PLANNING CONSULTATION SERVICES ASSOCIATED WITH THE APPLICATION. APPLICANT WILL BE RESPONSIBLE FOR PAYMENT OF ANY COSTS EXCEEDING THE AMOUNT PLACED IN ESCROW WITHIN TEN DAYS OF INVOICE REGARDLESS OF APPROVAL.		